



## ACVO P&P Fee & Pricing Schedule

(Updated 03.2024)

**Note: ACVO Policy & Procedures document reference number is followed by stated pricing and set fees as approved by the Board of Regents. This document will be updated as needed, typically post-board meeting two to four times annually.**

### **Member Dues Fees**

*(Last updated: 2013, reduced by \$50. Increased \$50 for 2024)*

<b>Active Member =</b>	\$545.00	
<b>Retired Member =</b>	\$272.50	(½ of the approved full member fee annually)
<b>Transitional Member =</b>	\$272.50	(½ of the approved full member fee)
		<i>(Must be approved by the BOR annually, up to 5 years.)</i>
Late fee, February 1 <sup>st</sup> =	+ \$50	(additional for all categories)
Late fee, March 1 <sup>st</sup> =	+ \$100	(additional for all categories)

### **Board & Committee Reimbursement Guidelines/Limits**

Reimbursements offered with receipts for the Board of Regents, committees, speakers, staff and approved contractors will not exceed \$100/day.

### **Director Networking/Training/Travel Stipend** *(Last updated: 2005)*

Up to \$1,500 annual funding will be available for use of the Executive Director to attend networking or related educational events, as approved by the Secretary-Treasurer and/or President.

### **Death of Member/Family**

Up to \$75 toward flowers or donation to charity of choice, per occurrence. Family donations are made in the name of the member for that member's spouse/partner, or children. If no charity is provided, the donation may be issued to the ACVO Vision for Animals Foundation.

### **Director Direct Payment of Expenditures** *(Last updated: 2003)*

Up to \$5,000 may be paid by the Executive Director, without specific Secretary-Treasurer or President approval.

### **Resident Reimbursement**

Residents of current members, as a member benefit, shall be able to request a one-time reimbursement of \$500 for attendance to the ACVO Basic Science Course or the ACVO Vision for Animals Phaco course. Applications need to be made using the appropriate reimbursement request form, and in the same calendar year the expense was incurred. This would be provided only after the course was executed and with proof of attendance.

### **Speaker Honorariums – all speakers, including BSC** *(Last updated: 2022)*

(Note: For labs, rate is typically ½ per hour, split by number of lab managers.)

Keynote:	\$2,500	(for a 1-hour lecture)
In-Depth:	\$650	(for a 1-hour lecture)
Masters Class:	\$400p/h	(typically a 4-hour lecture)
Resident's Workshop:	\$400p/h	(typically a 2–3-hour lecture)
GP Presenters:	\$400p/h	
AVOT Track Speakers:	\$400p/h	
All other paid presenters:	\$400p/h	
Basic Science Course:	\$400p/h	

### **Annual Conference - Registration Fees for Attendees**

*(Last updated rates are for the 2024 conference)*

Early fees are listed below. Regular rates are +\$50 to each, walk-up fees are +\$100 added to the regular rate. Late fees are +\$50 for each category. Additional courses, receptions and meal events' fees will be determined by the Planning Committee and Executive Director annually as needed.

### **ACVO TRACK**

ACVO Member	\$550
ACVO Non-Member Dip	\$685
ECVO Diplomate	\$685
DVM/Practice Manager	\$700
ACVO/ECVO Resident	\$450 (Current and/or completed)

Veterinary Intern	\$450
ACVO Track- Technician	\$550
FT Veterinary Student	\$275
Guest/Spouse	\$375

### **AVOT TRACK**

AVOT – VTS (Official Academy Members Only)	\$385
AVOT – Licensed/Credentialed Technicians	\$435
AVOT – Other Staff	\$460

### **Annual Conference - Entertainment** *(Last updated: 2003)*

Up to \$2,500 is allocated for conference entertainment. Currently ACVO does not host entertainment for the ACVO conference.

### **Annual Conference - Sponsorship**

Detailed availability and pricing is available in the sponsorship options document. Contact ACVO for more details.

### **Annual Conference - Manuscript Awards**

\$500 will be awarded to 3-4 award winners annually at the conference.

### **Annual Conference - Registration Fees for Exhibitors**

*(Last updated Jan. 2024 for 2024 conference)*

Late fee is +\$500. Reception tickets, meals, fun run fees to be determined annually by the Planning Committee.

#### **Booth & Attendee Fees**

Standard Exhibitor Booth	\$1,265
Prime Exhibitor Booth	\$1,375
Add on Representative	\$300
Digital Attendee List	\$300

#### **Proceedings Ads**

½ page Exhibitors	\$475
Full page Exhibitors	\$700
½ page Non-Exhibitors	\$850
Full page Non-Exhibitors	\$1,000

### **Annual Conference - AVOT Meeting, Reimbursement Rates** *(Last updated: 2023)*

ACVO will provide pre, on-site, and post meeting planning services to the AVOT program, for a two day session. ACVO will set and collect fees for registration as is deemed appropriate by the Planning Committee or the Board of Regents and will collect all sponsor funds on behalf of AVOT. In exchange for collection of this revenue, ACVO

will provide rooming needs, registration access and on-site services, reasonable audio visual rentals, pay speakers, inclusion in four breaks and two breakfasts, and group receptions. AVOT will also provide volunteers to assist at the registration desk as requested, during busy hours. ACVO will provide \$15,000 funding to AVOT in 2023 and 2024 and re-evaluate in the future as needed. Full policy on this relationship are defined in the Planning Committee section of the ACVO's general policies and procedures document.

### **Classified Ads & Mailing Lists Pricing**

Members receive complimentary ads, some limits may apply and are outlined in the classifieds ads ordering form. For both members and non-members a \$50 editing fee for current, active posts will apply each time an edit is requested once a final post is made via an order.

Also see full mailing list order form for details on this policy.

Non-Members

\$250 1 month

\$675 3 months

\$100 One time use Diplomate mailing list

\$100 One-time use Resident mailing list

### **Mid-Year Meeting**

(Rates to be determined by summer 2024.)

\*\*\* *End Document*\*\*\*