ACVO COMMITTEE REPORT FORM

 (Insert Committee Name) COMMITTEE REPORT

# Date of Report:

**Name of Committee Chair(s) & Term(s):**

**Committee Chair/Vice Chair Email Address(es):**

**Name of Person(s) Submitting Report:**

**Names, roles, and years and terms of service of all committee members, plus succession plan:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Committee Member’s Name** | **10/2021-10/2022** | **10/2022-10/2023** | **10/2023-10/2024** | **10/2024-10/2025** | **10/2025-10/2026** | **10/2026-10/2027** | **10/2027-10/2028** |
| **1** | Scott Oma | ChairYear 2Term 2 | Chair Year 3Term 2 |  |  |  |  |  |
| **2** | Amber Lopia | MemberYear 2Term 1 | Vice ChairYear 3Term 1 | ChairYear 1Term 2 | ChairYear 2Term 2 | ChairYear 3Term 2 |  |  |
| **3** | Nick Talopia | MemberYear 2Term 1 | MemberYear 3Term 1 |  |  |  |  |  |
| **4** | New Member 2022 |  |  | MemberYear 1Term 1 | MemberYear 2Term 1 | MemberYear 3Term 1 | Vice Chair Candidate Year 1; Term 2 |  |
| **5** | New Member 2023 |  |  |  | MemberYear 1Term 1 | MemberYear 2Term 1 | MemberYear 3Term 1 |  |
| **6** | New Member 2024 |  |  |  |  |  |  |  |
| **7** | New Member 2025 |  |  |  |  |  |  |  |
| **8** | New Member 2026 |  |  |  |  |  |  |  |

**Succession planning:**

|  |  |  |
| --- | --- | --- |
| **Member leaving** | **Date leaving** | **Proposed replacement(s)** |
|  |  |  |
|  |  |  |
|  |  |  |

**Completed activities:**

**Planned activities:**

**Proposed changes in policies and/or procedures:**

**Budgetary requests:**

**Other comments/concerns:**